

Third Ward Neighborhood Association By-Laws

Article I Statement of Purpose

The purpose of the organization is to preserve and enhance the quality of life in the area by participating as an organization in the events and remaining aware of issues that affect the Third Ward area.

In its activities, the Association will maintain a careful respect for the rights and prerogatives of the residents and an appreciation for individual differences.

Article II Membership

Section 1. Except for members who have resigned or been expelled, all adult residents of that part of the City of Eau Claire Bounded as follows shall be members of the Association:

On the West, by the Chippewa River

On the North, by the center line of Lake St. extended 150 feet northeasterly from the centerline of Dewey Street;

On the East and South, by the midline of the steep hill as it proceeds southerly and westerly from said easterly extension of the Centerline of Lake Street 150 feet east of Dewey Street to the centerline of the Garfield Ave. Hill and then North to the Chippewa River.

Except the Campus of the University of Wisconsin - Eau Claire.

Section 2. Any member may resign from the organization by giving written notice of resignation to the Secretary.

Section 3. The Steering Committee may, by the affirmative vote of not less than two-thirds (2/3) of all its members, after a hearing at which the member may be represented by counsel or next friend, expel any member of the Association for cause, but only if such member shall have been given ten days written notice by the Steering Committee that such cause makes the member subject to expulsion and of the date, time, and place of the hearing on the matter. Any expelled, terminated or canceled member may be reinstated by vote of the Board or by vote of the members at any annual or special meeting.

Section 4: Meetings of the Members. (A) The annual meeting of the Third Ward

Neighborhood Association shall be held for the purpose of electing members of the Steering Committee, receiving task force committee reports, and for such other business as shall come before the meeting. The annual meeting shall be held on the second Tuesday of September or such other time during the month of September as the Steering Committee shall select. Notice of the time, date, and location of the annual meeting shall be mailed or delivered to members at least ten days prior to the date of such meeting. In lieu of or in addition to delivery by hand or mail, notice of the annual meeting may be published in the Eau Claire Leader Telegram.

(B) Special meetings of the Members may be called from time to time by the chairperson and shall be called upon petition to the secretary by a majority of the Steering Committee or by fifty members of the Association. Notice of a special meeting shall be given in the same manner as for an Annual Meeting.

Section 5: Quorum. Twenty-five members of the Association shall constitute a quorum for the transaction of business at any meeting of the Association.

Section 6: Procedure. Except as modified herein, Robert=s Rules of Order Newly Revised, 10th Edition, 2000, Perseus Publishing, shall govern all procedural questions at meetings of the Members, the Steering Committee, and all committees and task forces of the Association.

Article III Steering Committee

Section 1: General Powers. The affairs of the Association shall be managed by a Steering Committee, which shall publish, not less than twice a year, a free newsletter or other report of the activities of the Association and other matters which shall be distributed or mailed to all households within the Association=s boundaries.

Section 2: Number, tenure, and qualifications.

(A) The Steering Committee shall consist of sixteen members with two members from each of the eight districts of the Third Ward as designated on the attached map Appendix A. Annually one director from each district shall be elected for a term of two years.

(B) Each member shall hold office for a term of two years and until a successor shall have been elected, unless the term ends sooner because of death, resignation or removal.

(C) Any member may resign by giving written notice to the secretary.

(D) Any Steering Committee member who misses five Steering Committee meetings in any twelve-month period shall forfeit the position, which shall be filled pursuant to Article III, Section 3. Absences cannot be excused.

(E) The Steering Committee may, by the affirmative vote of not less than two-thirds

(2/3) of all its members, after a hearing at which the member may be represented by counsel or next friend, remove any member of the Steering Committee for cause, but only if such member shall have been given ten days written notice by the Steering Committee that such cause makes the member subject to removal and of the date, time, and place of the hearing on the matter. Any expelled, terminated or canceled member may be reinstated by the affirmative vote of two-thirds (2/3) of all members of the steering Committee or by majority vote of the members voting at any annual or special meeting.

Section 3: Vacancies. The Steering Committee shall fill any vacancy by appointment of a person who shall hold office until the term of that seat expires. If no qualified appointee is available from the district represented by that seat, the board may appoint any qualified person who is a member of the Association.

Section 4: Meetings of the Steering Committee. Regular meetings of the Steering Committee shall be at least quarterly and the day and hour of such meetings shall be determined by the Steering Committee at its organizational meeting. The Steering Committee may augment or amend the schedule of meetings. The next regular meeting of the Steering Committee following an annual meeting of the members shall be known as the organizational meeting and shall be for the purpose of electing officers and for any other business that may arise. Special meetings of the Steering Committee may be called by the chairperson or upon the written request of nine members of the committee.

Section 5: Quorum Eight members shall constitute a quorum for the transaction of business at any meeting of the Steering Committee, but a majority of the members present (if less than such a quorum) may adjourn the meeting without further notice.

Article IV Officers

Section 1: Number. Principal officers of the Association shall be a chairperson, a secretary, and a treasurer and such other officers as may be deemed necessary by the Steering Committee.

Section 2: Election and Term of Office. The officers shall be elected annually by the Steering Committee and each officer shall hold office until a successor shall have been duly elected by the Steering Committee.

Section 3: Duties of Chairperson. The chairperson or an appointee or designate of the chairperson shall act as the official spokesperson for the Association subject to the direction of the Steering Committee. Unless otherwise provided for in these By-Laws, the Chairperson shall have the responsibility to call meetings, preside over general meetings of the Association and the meetings of the Steering Committee, supervise the work of the task forces and other subcommittees, and shall appoint the task forces and other committees with the approval of the

Steering Committee.

Section 4: Secretary. The Secretary shall take the minutes of the meetings of the Association and Steering Committee, shall keep the general records of the Association, and shall assist in publishing or transmitting the notices and communications of the Association and Steering Committee.

Section 5: Treasurer. The Treasurer shall be responsible for the deposit and safe keeping of any funds received by the Association or its committees, shall be responsible for the payment of the bills or other obligations of the Association, shall be a member of any fund raising committees, shall be responsible for the preparation and filing of any tax returns or other reports to regulatory agencies, and shall act as temporary chairperson in the absence of the chairperson at the meetings of the Steering Committee.

Section 6: Vacancies. The Steering Committee shall fill any vacancy in an office by election of a person who shall hold office until a successor shall have been duly elected by the Steering Committee.

Article V Committees

Section 1: Committees. The Steering Committee may create such committees or task forces as may, from time to time, be deemed necessary. Members of the task forces or committees shall be appointed by the chairperson with the approval of the Steering Committee. Each such task force or committee shall report to and be responsible to the Steering Committee.

Section 2: Records. Each Committee shall keep records of its activities and shall file minutes or a written report with the Secretary whenever a report of activities is made to the Steering Committee.

Section 3. Attendance. Any committee member who fails to attend more than half of that committee's meetings in any twelve month period shall forfeit the position, which shall be filled pursuant to Article V, Section 1. Absences cannot be excused.

Article VI Amendments to By-Laws

Section 1. These By-Laws may be altered, amended, or repealed and new By-Laws may be adopted by an affirmative vote of a majority of those voting at any Annual Meeting of the Association provided a quorum is present and further provided that written notice of the proposed amendment is provided to the membership at least seven days prior to the annual meeting.

Section 2. These Bylaws may also be altered or amended (but not repealed) by the affirmative vote of not less than 13 members of the Steering Committee at any regular or special Board meeting. Any bylaw adopted or amended by the Board shall be reported at the next regular or special member meeting and same shall be at any time subject to amendment or repeal by a majority of the member votes cast at a meeting.

As Amended through 2005 Annual Meeting